**DATE: Wednesday 27 November, 2024**

**TIME: 19.00 hrs**

**LOCATION: Tanfield Village Hall.**

**PRESENT:** Councillors David Dumbleton (Chairman) Peter Hull, Judi Horner, Anthony Mainprize and Mark Hilton

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** Christopher Bourne-Arton and Jess Baddams.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

 Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or request for dispensation.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies were received from Brenda Raw, North Yorkshire Councillor David Webster and North Yorkshire Police.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meetings held on 30 October, 2024, were approved

 and signing by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
	1. Community Infrastructure Levy (CIL) – No new applications received.

Flooding The Bull, West Tanfield – At the Parish Council meeting on 30 October Item 6.5 the matter of the flooding of The Bull cellar was discussed as the weather had been quite stormy and the potential flooding of the cellar was prevented again due to the hard work of individuals. North Yorkshire Council (NYC) had written to the owners of the property and said the matter would be investigated; however, the next steps involve conducting a detailed CCTV survey to map the entire drainage system and trace the outfall. The team will also evaluate the running capacity, perform drainage calculations to assess the existing infrastructure, carry out a topographical survey, and undertake hydraulic modelling. Once this second stage of the investigations is complete, NYC will provide an update.

NYC stated it is important to note that if these investigations recommend upgrading the drainage system, additional funding will be required to carry out the work.  Additionally, there are several existing drainage schemes that need funding.  Each scheme is ranked using a risk-based model and as funding becomes available each financial year, we prioritise the schemes with the highest risk profile. The Parish Clerk was asked to write to NYC and see what stage the investigations are at.

* 1. The Parish Clerk will write to North Yorkshire Council to see if there was any update on the matter.
	2. West Tanfield Mini Roundabout/Traffic Islands- clearing of mud/weeds on the roundabout/islands – The Parish Clerk has chased North Yorkshire Council for a response. The Parish Council were informed the matter has been resolved. The matter is now closed.
1. **REPORTS FROM PARISH REPRESENTATIVES**
	1. Report from North Yorkshire Police – North Yorkshire Police sent their apologies to the meeting, however a report from North Yorkshire Police was issued in advance. The report highlighter one report of criminal damage was reported in the Parish in August, one report of other crimes was reported in September and no crimes reported in October. The report reminds the community that North Yorkshire Community Messaging is a free email messaging service from North Yorkshire Police and the Offices of the Police, Fire and Crime Commissioner, providing news and updates on policing matters that are relevant to you and the local community. You can sign up at www.northyorkshirecommunitymessaging.co.uk
	2. Report from Village Hall Committee – With the Chair of the Village Hall Committee sending her apologies, Mr Bourne-Arton updated the Parish Council: The Village Hall is providing a heart to the community, there are regular bookings and repairs to the village Hall are carried out regularly. There is the fund-raising lunch organised for the 2nd of February, 2025 as well as other events programmed in.
2. **DONATION TO GREAT NORTH AIR AMBULANCE SERVICE** – The Parish Council agreed to make a financial donation of £100 to the Great North Air Ambulance Service.
3. **NATIONAL SALARY PAY AWARD -** Note the pay award for 2024. NALC National Salary Scales, have been agreed

 and circulated. The pay award will be back dated from 1 April 2024.

1. **FINANCIALS**
	1. To approve a bank balance at 31 October, 2024.

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| --- |
| **Bank Balances as at 31/10/24** |
| NatWest Current a/c - \*\*\*\*4884 |  | £6,932.13 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | £13,144.12 |
| **TOTAL** | **£20,076.25** |
|  |
| **Payments to be approved and recorded:**  |
| *Payee* | *Details* |  |
| AECarter | Clerks Expenses Oct | £85.00 |
| HMRC | PAYE Oct | £67.20 |
| AECarter | Clerks Wages Oct  | £269.22 |
| Streetscape | Swing park repairs West Tanfield | £3,546.00 |
| DTMS | Parish Caretaker Sept/Oct | £265.20 |
| Stainton Construction Ltd | Grass Cutting Seven Nov | £384.00 |
| **TOTAL** |  | **£4,616.62** |
|  |  |  |
| **Receipts to be recorded:**  |  |  |
| *Received From* | *Details* |  |
| North Yorkshire Council  | Locality Budget | £1,480.00 |
| Bedale and Villages Community Forum | Grant | £1,477.50 |
| **TOTAL** |  | **£2,957.50** |

10.2 No payments made, or monies received prior to or at this meeting.

 **2023/24**

* 1. To consider and approve a mid-year monitoring against budget report. It was resolved that the mid-year

monitoring budget report be approved. It shows that half-way through the year the Council is under budget in

the ordinary expenses, by approx. £4000.00. This is due to the payroll charges, donations and hall hire to be

paid early 2025. However, in the extraordinary expenses, the Parish Council has spent £17118.62 due to the

spending of the CIL funds (purchase of the Vehicle Activated Speed Camera), website host costs and external

audit charges, all in the first half of the financial year.

 Note that figures in this document will change significantly before the end of the financial year on 31/03/25

 although the Council will finish the year over-budget in extraordinary expenses, as further CIL monies are

 allocated. There will potentially be an overspend in ordinary expenses this year due to the increase cost

 in the grass cutting contract and the pay increase for the Parish Clerk.

 10.4 To consider and approve a mid-year balance analysis report. It was resolved that the mid-year balance

 analysis report be approved. The report showed that the Council has unallocated funds of £11695.33

 and is in a fairly healthy financial position.

 **2024/25 Year**

 10.5 To consider and approve or amend draft budget for 2024/25. It was agreed the draft budget be accepted as

 proposed.

 10.6 To agree the precept requirement for the 2025/26 financial year. It was agreed a precept of £9030 would be

 requested.

**11. PLANNING AND DEVELOPMENT**

 11.1 To consider any applications and agree responses to the consultations being carried out by the planning authority:

 No planning applications received.

 11.2 Updates and decisions on applications, appeals and enforcement investigations received since the last meeting.

 Planning Application ZB24/01434/FUL Hill House, Binsoe, West Tanfield, proposed ground floor extensions

 Outcome - Refused.

**12. CORRESPONDENCE –** The Clerk to reported on items received in November, as previously circulated to the Chair

 and Councillors. Correspondence included a thank you letter from Citizens Advice for the donation from the Parish Council,

 from Yorkshire Local Councils Association, the Weekly News and Notifications Bulletin, Training and Discussions Forum,

from North Yorkshire Council details on the Richmond (Yorks) Area Committee: an invite to the latest Open Data

 Workshop from Northern Powergrid, as well as an invite to the Thornborough Henges Community Update and Discussion

 from English Heritage.

**13. NEXT MEETING -** To be held on Wednesday 8 January, 2025, Ordinary Parish Council Meeting, the meeting will

 commence at 7 pm and be held at the Village Hall, West Tanfield.

**14. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

 Urban Grass Cutting.

 Meeting closed at 19:16 hrs.

 These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

 **SIGNED: (Chairman)**

 **DATE: …………………………………………………………………….**